

TRANSMITTAL # 7

MEMORANDUM

January 15, 2008

TO: Workforce Development Council

FROM: Roger B. Madsen, Director

Roger B Madsen

SUBJECT: WIA Youth Service Design for PY 2007

ACTION REQUESTED: Establish a subcommittee to complete Youth Service Design Review

BACKGROUND:

WIA regulations require that the Workforce Development Council review program design and procurement options for specific portions of WIA Youth Program services on a regular basis. With the inception of WIA, Idaho established a four-year cycle to meet the time frame for this mandatory process. Previous Youth Program design reviews were completed on a regional basis by local work force investment boards, all of which are approaching the three- or four-year mark.

During the last two years, design reviews for any of the WIA programs were delayed due to the possibility of congressional reauthorization of WIA, which considered varying service design modifications. Although reauthorization still has not materialized, completion of this mandatory process is necessary for PY'07 and will require intensive activity over the next three months.

Staff Recommendation:

To meet federal requirements and time frames, staff recommend establishment of a subcommittee to review Youth Program service design options and provide recommendations to the Workforce Development Council.

Those appointed to the subcommittee should recognize that development of design policies and possibly managing a procurement process will require intensive participation, approximately four to six meetings during January through March, to complete the required processes within the necessary time frames for PY'07.

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